



How to control '**SOLICITORS**' at your door...

Acquiring a Temporary Small Business license in our city:

1. The participant is required to fill out an application at City Hall Permits and Licensing Dept. to obtain a temporary small business license.
2. Pay an application fee of \$25.
3. Explain on the application what they are selling, when they would be selling their product (days and times of the week) and how (i.e.: door-to-door, a booth, etc.)
4. After review of their application, the City Permits and Licensing Dept. will determine approval of the temporary small business license.
5. The participant is given an ID card that displays their business license number, the nature of their business, their name and contact information, and an expiration date (remember it's a temporary license). They are instructed to show this ID card wherever they go while soliciting their product.

Exceptions:

1. Business activities carried on by nonprofit organizations, including but not limited to religious, civic, charitable, benevolent, nonprofit, cultural, school or youth organizations.
2. Fraternal benefit societies, as defined in RCW 48.36.010, fraternal fire insurance associations, beneficiary corporations or societies organized under and existing by virtue of RCW 24.16.010 and 26.16.140.
3. Any business or activity which is exempt from payment of such.
4. Any religious society, association or corporation which operates any charitable hospital, clinic or institution devoted exclusively to the care or healing of human beings.
5. Pursuant to RCW 36.71.090, no temporary business license shall be required for any farmer, gardener, or other person to sell, deliver, or peddle any fruits, vegetables, berries, butter, eggs, fish, milk, poultry, meats or any farm produce or edibles raised, caught, produced or manufactured by such person in any place in this state.

Crime Prevention Tips:

1. You are not required to open your door to any stranger. Remember to keep safe.
2. If you have a solicitor at your door, ask for their temporary business license card; if they were required to obtain one (see exceptions above). If they look at you strange, they didn't follow the proper steps and you should call **9-1-1**. If they are legit, they would be happy to show you their ID that they should always carry on them. If they say they left it at home, don't trust it; call **9-1-1**.
3. Notify your neighbors
4. Call Police if anything seems suspicious.

**COMPLIMENTS OF
FEDERAL WAY POLICE DEPARTMENT
CRIME PREVENTION UNIT
(253) 835-6720**