**IN THE MUNICIPAL COURT OF THE STATE OF WASHINGTON**

**CITY OF FEDERAL WAY**

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| **CITY OF FEDERAL WAY**  vs. | **CASE NO.**        **NOTE FOR MOTION**  (Clerk's Action Required ) |

**TO:** **THE CLERK OF THE COURT** and to all other parties:

**PLEASE TAKE NOTICE** that a motion in this case will be heard on the date set by the court. The Clerk will schedule the motion on the designated calendar requested below.

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| **TYPE OF MOTION**  The original of this notice must be filed at the Clerk's Office and served on the opposing party **not less than 1 week** prior to the requested hearing. **Proof of service must be attached.**  **CONTESTED: 1:15 PM Tuesday in Courtroom 2 (next motion calendar 7 or more calendar days away)**  **AGREED MOTION: Heard Ex Parte (Attach proof of agreement, i.e. signed order, email, etc.)**  **NCO RECALL: 9:30 AM Tuesday in Courtroom 2 (next NCO calendar 7 or more calendar days away)**  **EXPEDITED HEARING REQUESTED (State the reason for expedited motion in the statement of relief requested)**  **PROBATON ISSUE INVOLVED** (p**rovide a copy of this document to probation at** [**probation@cityoffederalway.com**](mailto:probation@cityoffederalway.com)**)** |

Relief requested:

Date:

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Attorney:

WSBA#

*Signature not needed if document sent via*

*attorney’s secured email account or through*

*JusticeWeb*

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| **CLERK USE ONLY**  Date/Time for hearing:        Courtroom 2  Ex Parte Calendar  Summons Sent (Yes or No):  **DECISION REGARDING REQUEST FOR EXPEDITED HEARING**  Expedited hearing granted  Expedited hearing denied  Judge’s signature (or typed name) for expedited hearing decision:       Date |