**IN THE MUNICIPAL COURT OF THE STATE OF WASHINGTON**

**CITY OF FEDERAL WAY**

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| **CITY OF FEDERAL WAY**vs.      | **CASE NO.**      **NOTE FOR MOTION**(Clerk's Action Required )  |

**TO:** **THE CLERK OF THE COURT** and to all other parties:

 **PLEASE TAKE NOTICE** that a motion in this case will be heard on the date set by the court. The Clerk will schedule the motion on the designated calendar requested below.

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| **TYPE OF MOTION**The original of this notice must be filed at the Clerk's Office and served on the opposing party **not less than 1 week** prior to the requested hearing. **Proof of service must be attached.** [ ]  **CONTESTED: 1:15 PM Tuesday in Courtroom 2 (next motion calendar 7 or more calendar days away)**[ ]  **AGREED MOTION: Heard Ex Parte (Attach proof of agreement, i.e. signed order, email, etc.)**[ ]  **NCO RECALL: 9:30 AM Tuesday in Courtroom 2 (next NCO calendar 7 or more calendar days away)**[ ]  **EXPEDITED HEARING REQUESTED (State the reason for expedited motion in the statement of relief requested)**[ ]  **PROBATON ISSUE INVOLVED** (p**rovide a copy of this document to probation at** **probation@cityoffederalway.com****)** |

Relief requested:

 Date:

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 Attorney:

 WSBA#

 *Signature not needed if document sent via*

 *attorney’s secured email account or through*

 *JusticeWeb*

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| **CLERK USE ONLY**Date/Time for hearing:       [ ]  Courtroom 2 [ ]  Ex Parte CalendarSummons Sent (Yes or No):      **DECISION REGARDING REQUEST FOR EXPEDITED HEARING**[ ]  Expedited hearing granted [ ]  Expedited hearing deniedJudge’s signature (or typed name) for expedited hearing decision:       Date       |