

Arts Commission 2022 WORK PLAN

Mission Statement: The charge of the Federal Way Arts Commission is to develop a community where cultural heritage is valued and the Arts are alive!

Committee/Project	Summary/Objectives	Commission Tasks	Who	When
Public Art Committee Committee Chair:	1. A. Knutzen Family Theatre Exhibit. 1. B. Featured artist at the Blue Poppy Day will be given exhibit space in a gallery. 1. C. Arts Alive – postpone to January 2023...	a. Distribute gallery applications, select artists, and install exhibits. b. Knutzen Family Theatre gallery.	Vickie – Gallery + HS Kim	Ongoing
	2. Partner with the Court to offer a student art contest. Judges need to be present at the Council meeting to meet and award the winners.	a. Assist with development of criteria for entry and selection. b. Assist with distribution of marketing materials. c. Assist with jury of entries. d. Attend and assist with reception.	Kim and Vickie	January-March March-June
	3. Sponsor Arts Alive Arts Juried Art Show	Re-format the Arts Alive Exhibition and reception. Update the application forms. Assist w/take-in, hanging, and reception.	Vickie, Iveta, Cory	January 2023
	4. Public Art Maintenance	Establish an on-going maintenance program for the permanent collection.		Ongoing
	5. Traffic Graffics – High School Contest for all 4 High Schools	The city has over 1,500 utility boxes and many of them are located in highly visible areas. Working to install vinyl artwork on every box. 2 Boxes for 2022.	Karen, Kenny, Kim	Ongoing
Cultural Outreach Committee Committee Chair:	1. Develop a relationship/visibility w/business community (i.e. branding).	Organize chamber attendance, distribute promotional materials	Vickie, Iveta, Karen, Kenny	Ongoing
	2. Social Media and Website to promote ongoing Arts Commission's programs	Update city A/C webpage and FB page; write press releases (must be approved by Comm. Director prior to sending)	Vickie, Karen	Ongoing
	3. Partner with School District as art is brought to Federal Way, with emphasis on multi-cultural diversity	a. Begin outreach. Assess desire to display artwork in public areas b. Meet/develop relationship with FWPS individual schools and faculty	Karen, Cory	Ongoing
Programs Committee Committee Chair:	1. Develop Cultural Arts Opportunities at Red White And Blues Festival 4 th of July.	a. Organize artists in action and arts activities and interactive art areas b. Explore possible collaboration with Youth Commission c. Sponsor (grant from 4-Culture) performance stage	Kim, Cory	Feb-July

	2. Manage Contract For Services Program	a. Review application guidelines b. Move toward online application process	Staff, Karen, Kenny	June-Aug
	3. Sponsor Outdoor Summer Concert Series & Shakespeare in the Park	a. Sponsor Summer Sounds concerts b. Attend concerts as a group c. Guest emcee; speak on arts programs	Vickie, Cory, Kim	July-Aug
	4. Partner with the Rhododendron Garden for Blue Poppy Day.	a. Staff booth b. Work with artists to set up photograph or sculpture gallery for duration of event c. Develop event specific sponsors d. Coordinate performing schedule	Vickie, Karen	May
	5. Sponsor Tree Lighting	Tree Lighting support through volunteer and budget	Vickie, Kim	December
<u>Special Projects</u>	1. Comparative Review of other City's Arts Programming and Arts Commission Activities and Cultural Plan	a. Research and compare cultural plan of other cities b. Research possible update of cultural plan c. Work to incorporate with City/Council's strategic plan	Karen, Kim, Kenny	Ongoing
	2. PAEC* Art Exhibition 2022 – Arts Explosion		Iveta, Cory, Vickie, Kenny, Karen	Ongoing

Staff Responsibilities: Coordinate agendas with Arts Commission Chair and distribute; prepare monthly minutes for commission meeting; coordinate new commissioner orientation and annual retreat; assist the commission w/development of marketing materials; maintain website; contract management; assist the Arts Commission Chair with development of bi-annual budget.