



## 2018 ACCOUNTS PAYABLE SCHEDULE

### Due to Accounts Payable

### Check Run Date *(checks mailed @ 3pm)*

|                |                  |        |           |
|----------------|------------------|--------|-----------|
| Jan 5          | Friday           | Jan 12 | Friday    |
| <b>*Jan 24</b> | <b>Wednesday</b> | Jan 31 | Wednesday |
| Feb 8          | Thursday         | Feb 15 | Thursday  |
| Feb 21         | Wednesday        | Feb 28 | Wednesday |
| Mar 8          | Thursday         | Mar 15 | Thursday  |
| Mar 23         | Friday           | Mar 30 | Friday    |
| Apr 6          | Friday           | Apr 13 | Friday    |
| Apr 23         | Monday           | Apr 30 | Monday    |
| May 8          | Tuesday          | May 15 | Tuesday   |
| May 24         | Thursday         | May 31 | Thursday  |
| Jun 8          | Friday           | Jun 15 | Friday    |
| Jun 22         | Friday           | Jun 29 | Friday    |
| Jul 6          | Friday           | Jul 13 | Friday    |
| Jul 24         | Tuesday          | Jul 31 | Tuesday   |
| Aug 8          | Wednesday        | Aug 15 | Wednesday |
| Aug 24         | Friday           | Aug 31 | Friday    |
| Sep 7          | Friday           | Sep 14 | Friday    |
| Sep 21         | Friday           | Sep 28 | Friday    |
| Oct 5          | Friday           | Oct 12 | Friday    |
| Oct 24         | Wednesday        | Oct 31 | Wednesday |
| Nov 8          | Thursday         | Nov 15 | Thursday  |
| Nov 21         | Wednesday        | Nov 30 | Friday    |
| Dec 7          | Friday           | Dec 14 | Friday    |
| Dec 21         | Friday           | Dec 31 | Monday    |

*If there is a change in the above dates, a new schedule will be sent out via email.*

*If you have any questions please contact: Lainali Balboa-Fernandez (ext. 2525)*

*\*January 24<sup>th</sup> is the last date to turn in invoice for goods and services provided in 2017.*