

**RESOLUTION NO. 18-746**

**A RESOLUTION of the City of Federal Way, Washington, amending the fee schedule for 2019 and repealing the fee schedule adopted in Resolution No. 18-745**

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WHEREAS, the City is authorized under RCW 35A.11.020, 35A.63.100(2), and 19.27.040 to require licenses for the conduct of business, require permits for the construction of structures and improvements, and to impose fees to recoup the costs of processing and/or providing services; and

WHEREAS, the Federal Way Revised Code establishes the basis for the assessment and/or collection of such license, permit fees, and service charges; and

WHEREAS, the City Council deemed it is advisable and necessary to provide gradual annual increases in Land Use, Mechanical, Plumbing, Public Works, Electrical, and Building permit fees and to establish the mid-year Consumer Price Index for All Clerical Workers (CPI-W) for the Seattle-Tacoma-Bremerton area as the basis for such adjustments in Resolutions 98-281, 01-351, 02-377, 03-406, 04-435, 05-462, 06-490, 07-513, 08-537, 09-567, 10-585, 10-599, 11-612, 12-626, 13-654, 14-673; 15-699; 16-711; 17-717; 17-730; 18-745; and

WHEREAS, the City Council has historically adjusted development services and permit fees under the Land Use, Mechanical Code, Plumbing Code, Public Works, Electrical Code, and International Building Codes in accordance to the percentage of inflation measured by the mid-year CPI-W for the Seattle-Tacoma-Bremerton area; and

WHEREAS, the Transportation Impact Fees is indexed to provide for an automatic increase each year based on a three-year moving average of the Washington State Department of Transportation Construction Cost Index; and

WHEREAS, the City Council finds it necessary to revise building-related permit fees in order to ensure that fees reflect changes in the types of permits issued, more accurately recover costs associated with permit issuance, to remain consistent with surrounding jurisdictions, and to correct inconsistencies and errors; and

WHEREAS, the City Council finds it necessary to revise the City fee schedule upon review of the fee table.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF FEDERAL WAY, RESOLVES AS FOLLOWS:

Section 1. Fee Schedule. The City of Federal Way hereby adopts the 2019 Fee Schedule as attached hereto, identified as Exhibit A and hereby incorporated in full by this reference, for fees associated with the various licenses, permit processes, and other business activities of the City.

Section 2. Severability. If any section, sentence, clause or phrase of this resolution should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this resolution.

Section 3. Corrections. The City Clerk and the codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Ratification. Any act consistent with the authority and prior to the effective date of this resolution is hereby ratified and affirmed.

Section 5. Effective Date. The fee schedule adopted by this resolution shall be effective January 1, 2019. An act consistent with the authority and prior to the effective date of the resolution is hereby ratified and affirmed.

RESOLVED BY THE CITY COUNCIL OF THE CITY OF FEDERAL WAY,  
WASHINGTON this 4th day of December, 2018.

CITY OF FEDERAL WAY:

  
\_\_\_\_\_  
JIM FERRELL, MAYOR

ATTEST:

  
\_\_\_\_\_  
STEPHANIE COURTNEY, CMC, CITY CLERK

APPROVED AS TO FORM:

  
\_\_\_\_\_  
J. RYAN CALL, CITY ATTORNEY

FILED WITH THE CITY CLERK: 11/28/2018  
PASSED BY THE CITY COUNCIL: 12/04/2018  
RESOLUTION NO.: 18-746

**EXHIBIT A  
2019 FEE SCHEDULE**

TYPE OF FEE	2019 Fee
<b>SECTION ONE. ANIMAL LICENSE AND OTHER FEES. (PD)</b>	
Unaltered Cat license per year	\$60
Unaltered Dog license per year	\$60
Juvenile Cat/Dog Under 6 months of age (6 month expiration)	\$10
<b>Altered Cat:</b>	
Altered Cat license for one year	\$20
Altered Cat license for two year	\$35
Altered Cat license for three year	\$50
<b>Altered Dog:</b>	
Altered Dog license for one year	\$25
Altered Dog license for two year	\$45
Altered Dog license for three year	\$65
Permanent License (owners 65 years of age and older) - if Altered	No Fee
Permanent License (disabled) - if Altered	No Fee
<b>Other Fees:</b>	
Replacement Tag	\$2
Impound Redemption:	
First Impound	\$25
Second Impound (mandatory spay/neuter)	\$50
Third Impound	\$75
24 Hour Retention	\$10/day
Additional License Fee (for unlicensed dogs/cats impounded)	\$50
Hobby Kennel/Hobby Cattery (Plus each individual animal must be licensed)	\$50
<b>Penalties:</b>	
Less than 30 days renewal fee	\$10
30 - 60 days late renewal fee	\$20
Over 60 days late renewal fee	\$25

**No refund due to pet moving out of the area, or lost pet. The Manager may authorize a refund collected in error.**

**SECTION TWO. BUSINESS REGISTRATION. (FI)**

**General Business Registration:**

New Business and renewals, all categories unless otherwise identified herein.

New Business Registrations and Renewals:

General Commercial Businesses to include, 2nd Hand Dealer, Dance Hall, Massage Parlor, Gambling (+ \$50 per device up to 6), Restaurants

0-10 Employees	\$80
11-25 Employees	\$125
26-50 Employees	\$250
51-100 Employees	\$1,500
101-500 Employees	\$4,500
501-1000 Employees	\$9,500
Outside Contractor	\$80
Home Occupation	\$50
Temporary Business Registraton	\$50
Right of Way	\$43
Duplicate Registration (replacement)	\$15

**Specialty License:**

Second Hand Dealer	See General Business Registration + \$80
Pawnbroker License	See General Business Registration + \$500

TYPE OF FEE	2019 Fee
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**SECTION TWO. BUSINESS REGISTRATION. (FI) (continued)**

**Public Bathhouse:**

- 1. Public Bathhouse Business See General Business Registration
- 2. Bathhouse Attendant per attendant in addition to Business Registration fee \$80
- 3. Bathhouse Manager per manager in addition to Business Registration fee \$80

**Public Bath House Proration:** The entire annual license fee shall be paid for the applicable calendar year regardless of when the application for license is made and shall not be prorated for any part of the year except that if the original application for license is made renewals shall be required to be obtained and paid in full by January 31 of each respective year. Subsequent to June 30 the license fee for the remainder of that year shall be one-half of the annual license fee. Annual license

Renewal

See below

**Late Penalty:**

Failure to pay any registration fee due within 30 days after the day on which it is due and payable shall result in a penalty of five percent or \$5.00, whichever is higher, on the amount of the registration fee, and an additional penalty of five percent or \$5.00, whichever is higher, for each succeeding month of delinquency or part thereof, but shall not exceed a total penalty of \$25.00 or 25 percent of the amount of such registration fee, whichever is higher. Per FWCC 12.05.060(7)

**SECTION THREE. CONSTRUCTION PERMITS (CD)**

**PERMIT FEES**

**A. BUILDING**

The Building, Mechanical, Plumbing, and Sign Permit fees are calculated by applying Valuation Table A to the value of the work proposed. The valuation should include the typical construction methods for foundation work, structural and nonstructural building components, and interior finish material. The value of the work shall be determined by using Building Value Data as published and further updated by the International Code Council or by submission of a written project bid subject to approval by the Building Official.

**VALUATION TABLE A**

Total Project Valuation	Base	Incremental Factor
\$1.00 - \$1,000.00	\$67.57	N/A
\$1,000.01 - \$2,000.00	\$67.57 for first \$1,000, plus	\$5.10 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,000.01 - \$25,000.00	\$118.57 for first \$2,000, plus	\$25.42 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,000.01 - \$50,000.00	\$703.23 for first \$25,000, plus	\$18.11 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,000.01 - \$100,000.00	\$1,155.98 for first \$50,000, plus	\$12.26 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,000.01 - \$500,000.00	\$1,768.98 for first \$100,000, plus	\$9.94 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,000.01 - \$1,000,000.00	\$5,744.98 for first \$500,000, plus	\$8.17 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,000.01 and up	\$9,829.98 for first \$1,000,000, plus	\$6.43 for each additional \$1,000.00 or fraction thereof.

**Note:** Additional fees will apply to a permit, as noted here:

All development permits are charged an automation fee. See **Section Three, I** for details.

All building permits are charged an SBCC surcharge. See **Section Three, I** for details.

- Some building permits require plan review. See **Section Three, G** for details.
- Some building permits require plumbing fees. See **Section Three, D** for details.
- Some building permits require mechanical fees. See **Section Three, C** for details.
- Some building permits require a digitizing fee. See **Section Three, I** for details.
- Some building permits require an impact fee. See **Section Thirteen** for details.
- Some building permits require zoning review. See **Section Seven, B** for details.
- Some building permits require a South King Fire fee. See **Section Five** for details.

**B. DEMOLITION**

Permit Fee is based on total project demolition valuation. See **Section Three, A, Valuation Table A** to calculate fees.

**C. MECHANICAL**

General permit fees are based on total installation valuation. See **Section Three, A, Valuation Table A** to calculate fees.

Permit and plan review fees for a New Single-Family Residence is a flat fee of \$411

**D. PLUMBING**

General permit fees are based on total installation valuation. See **Section Three, A, Valuation Table A** to calculate fees.

Permit and plan review fees for a New Single-Family Residence is a flat fee of \$411

**E. ELECTRICAL**

Permit fee is based on total installation valuation. Use **Valuation Table B** to calculate electrical permit fees.

**VALUATION TABLE B**

Total Project Valuation	Base	Incremental Factor
\$1.00 - \$1,000.00	\$72.61	N/A
\$1,000.01 - \$2,000.00	\$72.61 for first \$1,000, plus	\$5.48 for each additional \$100.00 or fraction thereof, to and including \$2,000.00.
\$2,000.01 - \$25,000.00	\$127.41 for first \$2,000, plus	\$27.32 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,000.01 - \$50,000.00	\$755.77 for first \$25,000, plus	\$19.47 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,000.01 - \$100,000.00	\$1,242.52 for first \$50,000, plus	\$13.18 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,000.01 - \$500,000.00	\$1,901.52 for first \$100,000, plus	\$10.67 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,000.01 - \$1,000,000.00	\$6,169.52 for first \$500,000, plus	\$8.79 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
\$1,000,000.01 and up	\$10,564.52 for first \$1,000,000, plus	\$6.91 for each additional \$1,000.00 or fraction thereof.

TYPE OF FEE	2019 Fee
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**SECTION THREE. CONSTRUCTION PERMITS (CD) (continued)**

**F. SIGN**

(1) Permanent sign.  
**Permit fee** is based on total construction installation valuation. See Section Three, A, Valuation Table A to calculate fee.

The total permit fee <sup>1</sup> for electrical signs includes an electrical connection fee, as follows:	
First sign	\$71
Each additional sign on same application	\$33
The total permit fee <sup>1</sup> includes a per sign planning surcharge, as follows:	
First sign	\$53
Each additional sign on same application	\$20

*Note 1. Fee is based on actual hourly personnel costs.*

(2) Temporary sign. **Note: temporary signs are by separate permit.**  
**Permit fee** \$49

**G. PLAN REVIEW FEES**  
The specified plan review fees are separate from and in addition to the permit fees and are collected at **application submittal**.

<b>Building permit:</b>	65% of the building permit fee	
<b>Mechanical permit:</b>	65% of the mechanical permit fee	
<b>Plumbing permit:</b>	65% of the plumbing permit fee	
<b>Sign permit:</b>	65% of the sign permit fee	
<b>Electrical permit:</b>	65% of the electrical permit fee	
<b>Commercial building permits ONLY:</b>	15% of permit fee goes to South King Fire & Rescue plan review	
Additional plan review required by changes / additions / revisions to plans, per hour or portion thereof <sup>1</sup>		\$71

**Outside consultant plan review.**  
[Any private or public professional services contract needed will be billed 100%, plus 10% billing and administrative charges.]

*Note 1. Fee is based on actual hourly personnel costs.*

**Note:** Fire prevention system plan review fees are found in **Section Five. Fire Code-Annual Permits** fee section.

**H. ADDITIONAL OR SPECIAL INSPECTIONS**  
*The following fees are separate from and in addition to the permit fees and are collected in advance of work performed.*

1. Reinspection (second and subsequent reinspections) (Hourly Rate <sup>1</sup> )	\$71
2. Inspections for which no fee is specifically indicated (1-hour minimum) (Hourly Rate <sup>1</sup> )	\$107
3. Inspections outside of normal business hours (4-hour minimum) (Hourly Rate <sup>1</sup> )	\$107
4. Inspections performed by outside consultants. [Any private or public professional services contract needed will be billed 100%, plus	

*Note: 1. Fee is based on actual hourly personnel costs.*

**SECTION THREE. CONSTRUCTION PERMITS (CD) (continued)**

**I. MISCELLANEOUS PERMIT-RELATED FEES**

Adult family home facility inspection (3 hour minimum, Hourly Rate <sup>1</sup> )	\$214
<b>Automation Fee</b> (applies to all land use & development permits); Fee is the greater of \$33 or 3% of the permit fee.	\$33
Digitizing for single-family plans submitted and permit issued	\$47
Digitizing for commercial and multi-family plans submitted and permits issued	\$140
Over-The-Counter (OTC) permit review	\$73
Single-family solar panel / system permit fee	\$294
Abandoned Shopping Cart Impound fee	\$25
Abandoned Shopping Cart Salvage fee	\$25
State Building Code Council (SBCC) surcharge for Residential Building Permits	\$6.50
For each residential unit after the first unit on the same permit.	\$2
State Building Code Council (SBCC) surcharge for Commercial Building Permits	\$25
For each residential unit after the first unit on the same permit.	\$2

*Note: 1. Fee is based on actual hourly personnel costs.*

**J. REFUNDS**  
**Permit applications:** The Building Official may authorize the refunding of not more than 80% of the permit plan review fees paid, provided the applicant presents a written request to withdraw the application prior to the commencement of staff review. The automation fees are non-refundable. [ NOTE: The Building Official does not have purview over another department's or jurisdiction's fees. Please apply for other potential refunds separately, if applicable.]

**Issued permits:** The Building Official may authorize the refunding of not more than 80% of other, non-plan review-related building permit fees paid, provided the applicant presents a written request to cancel the permit prior to the commencement of any construction work covered by the permit and/or prior to the completion of any inspections by City staff. The automation fees are non-refundable. [ NOTE: The Building Official does not have purview over another department's or jurisdiction's fees. Please apply for other potential refunds separately, if applicable.]

**K. PENALTIES**  
Any person who shall commence any work for which a permit is required by this Code without first having obtained a permit may be required to pay double the permit fee fixed by this section for such work. Such double permit fee shall be in addition to any penalty for a violation of the provisions of this Code.



TYPE OF FEE	2019 Fee
<b>SECTION FOUR. FALSE ALARMS. (EMS)</b>	
<b>False Alarm Fee</b>	
<b>Burglary</b>	
1st and 2nd false alarms in a registration year (July 1 - June 30)	Free
3rd false alarms in a registration year (July 1 - June 30), each alarm	\$50
4th false alarms in a registration year (July 1 - June 30), each alarm	\$100
5th false alarms in a registration year (July 1 - June 30), each alarm	\$150
6th and successive false alarms in a registration year (July 1 - June 30), each alarm	\$200
<b>Robbery</b>	
1st and 2nd false alarms in a registration year (July 1 - June 30)	Free
3rd false alarms in a registration year (July 1 - June 30), each alarm	\$75
4th false alarms in a registration year (July 1 - June 30), each alarm	\$150
5th false alarms in a registration year (July 1 - June 30), each alarm	\$225
6th and successive false alarms in a registration year (July 1 - June 30), each alarm	\$300
<b>Registration Fee</b>	
Late Registration Fee Penalty	\$25
Late False Alarm Payment Penalty	\$50
Appeal Hearing Cancellation Fee	\$25
	\$10
<b>SECTION FIVE. FIRE CODE-ANNUAL PERMITS AND REVIEW. (FIRE)</b>	
<b>Fire Department Review and Inspection of Building Permits</b>	15% of Building Permit Fee with min \$77.25
<b>Fire Prevention System Permits</b>	
Permit Fee (based on valuation)	Per IBC Section 108.2
Plan Review Fee	65% of FP Permit Fee
Outside Consultant plan review	Actual cost
Additional plan review required by changes/additions/revisions to plan, per hour or portion thereof	\$57.78/hr
<i>Note: City retains \$20.00 of total fee for processing</i>	
<b>SECTION SIX. FIREWORKS. (FIRE)</b>	
Public Display Permit (together with \$100.00 cash bond)	\$100
<b>SECTION SEVEN. LAND USE. (CD)</b>	
<b>A. PRINCIPAL LAND USE AND SUBDIVISION-RELATED FEES:</b>	
<b>Administrative Determination / Code Interpretation</b>	\$709
<b>Boundary Line Adjustment, Plus:</b>	
Fire Review @ 5%	\$1,417
Public Works Review	\$71
	\$855
<b>Binding Site Plan, Plus:</b>	
Fire Review @ 5%	\$3,543
Public Works Review	\$177
	\$1,514
<b>Change of Use</b>	\$354
<b>Forest Practices Permit</b>	\$709
<b>Flood Plain Permit</b>	\$709
<b>Lot Line Elimination</b>	\$566
<b>Plat, Preliminary, Plus:</b>	
Per Acre Fee	\$7,086
Fire Review @ 5%	\$93
Public Works Review Base fee	\$354
Plus per acre fee	\$4,338
	\$167
<b>Plat, Final, Plus:</b>	
Public Works Review	\$4,677
	\$1,820
<b>Plat, Short 2-4 lots, Plus:</b>	
Per lot	\$3,543
Fire Review @ 5%	\$91
Public Works Review	\$171
	\$1,500
<b>Plat, Short 5 - 9 lots, Plus:</b>	
Per lot	\$4,606
Fire Review @ 5%	\$91
Public Works Review	\$230
	\$1,500
<b>Pre-Application Meeting</b>	\$538
<b>Process I - Director's Approval for interpretations</b>	\$709
<b>Process I - Other minor site review</b>	\$1,772

TYPE OF FEE	2019 Fee
<b>SECTION SEVEN. LAND USE. (CD) (continued)</b>	
<b>Process 2 - Site Plan Review [Base Land Use Fee], Plus:</b>	\$3,189
over 25,000 sqft	\$404
over 50,000 sqft	\$708
over 100,000 sqft	\$1,013
Fire Review @ 5%	\$160
Public Works Review Base Fee, Plus:	\$1,425
Over 25,000 sqft	\$334
Over 50,000 sqft	\$668
Over 100,000 sqft	\$1,008
<b>Process 3 - Project Approval [Base Land Use Fee], Plus:</b>	\$4,252
over 25,000 sqft	\$404
over 50,000 sqft	\$708
over 100,000 sqft	\$1,011
Fire Review @ 5%	\$212
Public Works Review Base Fee, Plus:	\$1,425
Over 25,000 sqft	\$334
Over 50,000 sqft	\$668
Over 100,000 sqft	\$1,008
<b>Process 3 - Applications (for radio tower &amp; antenna structures for use by amateur radio operators required by FWRC 19.110.60(3), Plus:</b>	\$199
Fire Review @ 5%	\$10
<b>Process 3 - Administrative Variances</b>	\$4,252
Public Works Review	\$334
<b>Process 4 - Hearing Examiner's Decision, [Base Land Use Fee], Plus:</b>	\$2,708
Fire Review @ 5%	\$136
Public Works Review	\$2,004
<b>Process 4 - Hearing Examiner Variance [Base Land Use Fee], Plus:</b>	\$3,804
Public Works Review	\$504
<b>Process 5 - Quasi-Judicial Rezones [Base Land Use Fee], Plus:</b>	
From one RS designation to another RS designation	\$7,086
Per Acre	\$506
Maximum	\$22,257
From one RM designation to another RM designation	\$1,315
Per Acre	\$1,619
Maximum	\$35,207
<b>Process 5 - Comprehensive Plan Amendments [Base Land Use Fee], Plus:</b>	\$3,543
Per Acre	\$100
<b>Process 6 - Comprehensive Plan Amendments [Base Land Use Fee], Plus:</b>	\$3,047
Per Acre	\$100
<b>Public Notice Fee (for each required published notice)</b>	\$170
<b>SEPA City Center Planned Action, Plus:</b>	\$709
Fire Review Fee @ 5%	\$35
Public Works Review	\$334
<b>SEPA Environmental Checklist Only, Plus:</b>	\$2,126
Fire Review Fee @ 5%	\$107
Public Works Review	\$668
<b>SEPA Checklist as Part of Project, Plus:</b>	\$2,126
Fire Review Fee @ 5%	\$107
Public Works Review	\$420
<b>Shoreline Permit, [Base Land Use Fee], Plus:</b>	\$3,189
over \$15,000 value	\$810
over \$50,000 value	\$2,428
over \$100,000 value	\$4,452
over \$500,000 value	\$8,903
over \$1,000,000 value	\$13,353
Public Works Review	\$1,503
<b>Shoreline Conditional Use Permit, Plus:</b>	\$7,086.00
Public Works Review	\$2,839
<b>Shoreline (Exemption Determination)</b>	\$354
<b>Shoreline Variance, Plus:</b>	\$7,086
Public Works Review	\$2,100
<b>Temporary Use Permit</b>	\$141
<b>Tree Removal Request</b>	\$141
<b>Zoning Compliance Review -- Change of Use</b>	\$354



TYPE OF FEE	2019 Fee
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**SECTION SEVEN. LAND USE. (CD) (continued)**

Zoning Verification	\$141
<b>B. MISCELLANEOUS LAND USE FEES:</b>	
<b>Accessory Dwelling Units</b> (1 hour minimum)	\$496
<b>Appeals</b>	\$1,133
Appeal of Administrative Decision	
<b>Automation fee</b> (Applies to all Land Use and Development permits)	\$33
<b>In-Home Day Care Facilities:</b>	
12 or fewer attendees	\$60
<b>Miscellaneous Zoning/Subdivision Fees</b>	
Extension requests and general zoning/subdivision review not otherwise covered by this schedule <sup>4</sup> (1-hour minimum)	\$114.00/hr
Zoning inquiries and determinations	\$117
Historic Designation Review	\$61

**Notes:**

1. Appeal Fee shall be reimbursed in the event the reviewing authority determines that the appellant has substantially prevailed in the
2. The fire district administrative review fee in an amount equal to 5% of the land use fee imposed is charged and collected by the City
3. Additional fees will be required to pay for any time spent on Land Use Applications by the Department of Public Works above the
4. Fee is based on estimated hourly staff costs.

**C. REFUNDS OF LAND USE FEES.**

The Filing Fees as set forth in the Fee Schedule for the City are established to defray the cost of posting and processing and the proceedings in connection with a land use application. The Director of Community Development may authorize the refunding of not more than 80% of the total application fees paid provided the applicant presents a written request to withdraw or cancel the application. The refund amount shall be determined at the Director's discretion and be based on the amount of staff resources utilized at the time of the request.

**D. MULTIPLE FEES**

When multiple land use fees are required for the same project, the highest fee shall be charged at full cost and each additional fee shall be charged at 25% of listed cost. Exceptions: 1) If a land use permit is required in conjunction with a subdivision application (preliminary plat, short subdivision or binding site plan), full fees for both types of permit shall be charged. 2) SEPA fees shall be charged at the full rate shown.

**SECTION EIGHT. MISCELLANEOUS. (MAYOR)**

**Miscellaneous Review, Inspection or other Activity (Land Use, Public Works & Building Permit Services):**

Any public works, land use or building permit-related review, inspection or other activity not covered by the fee schedule, if performed

<b>Maps, Plats, Miscellaneous</b>	Cost + 10%
<b>Photocopies, Black and White Per Page</b>	Per RCW 42.56 as amended
<b>Photocopies, Color Per Page</b>	Per RCW 42.56 as amended
<b>Scanning Per Page</b>	Per RCW 42.56 as amended
<b>D Size Rolled Plan Copies, Per Sheet</b>	Per RCW 42.56 as amended
<b>E Size Rolled Plan Copies, Per Sheet</b>	Per RCW 42.56 as amended
<b>Audio Duplication, Per CD</b>	Per RCW 42.56 as amended
<b>Video Duplication, Per DVD</b>	Per RCW 42.56 as amended
<b>Notary Public Service, Per document</b>	\$10
<b>Clerk's Certification</b>	\$10
<b>Passport Application</b>	\$25
<b>Facsimile Usage</b> (incoming/outgoing) 1st Page	\$3
each additional page	\$1
<b>Bound Printed Documents</b>	Actual Cost
<b>Non-sufficient Funds Fee</b>	\$25

**GIS Map and Data Requests:\***

8 1/2 by 11 - Paper - Color	\$4
8 1/2 by 11 - Paper - Black & White	\$3
8 1/2 by 11 - Mylar - Color	\$5
8 1/2 by 11 - Mylar - Black & White	\$4
11 by 17 - Paper - Color	\$5
11 by 17 - Paper - Black & White	\$4
11 by 17 - Mylar - Color	\$6
11 by 17 - Mylar - Black & White	\$5
Up to 34 by 44 - Paper - Color	\$10
Up to 34 by 44 - Paper - Black & White	\$7
Up to 34 by 44 - Mylar - Color	\$37
Up to 34 by 44 - Mylar - Black & White	\$31
3 1/2 Floppy Disk or CD ROM (per disk/CD)	\$2

\* Maps that require extensive processing time or require additional ink and plotting supplies will be charged at a higher rate.

Applicable sales tax will be added to the costs

Staff Time to Complete Request, Per Hour	\$35
Computer Usage, Per Hour	\$15
Note: Staff time and computer usage will only be charged on requests for custom products.	

TYPE OF FEE	2019 Fee
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**SECTION NINE. PARK AND CITY FACILITY USE FEES. (PARKS)**

**Steel Lake Picnic Rentals & Special Events**

Picnic Rentals

**Monday - Sunday**

Reservations are from 10:00 am - 3:00 pm and 4:00 pm - 9:00 pm with a Full Day option of 10:00 am to 9:00 pm

#1 Steel Lake Park (Site #1) and Town Square Park	
Part Day	\$160
Full Day	\$290
#2 Steel Lake (Site #s 2-5), Adelaide, Laurelwood, Palisades, Sacajawea, and other requested sites (with City approval)	
Part Day	\$95
Full Day	\$170

**\*Note: Groups over 120 require a Special Events Permits and subject to a different fee schedule and requirements.**

Special Events

First three hours (3 hour minimum)	\$210
Hourly rate after first 3 hours	\$70
Damage Deposit	\$500
<i>Refundable if no damage on-site</i>	

Additional charges on ALL permits/reservations:

City-supplied additional tables	\$15 each per day
City-supplied additional trash cans	\$5 each per day
Electricity	\$50 per day
Stage	\$500 per day
*New stage with canopy	\$1,000 per day

**City Hall Room Rentals**

Council Chambers (per hour)	\$60
Non-Council Chamber Meeting Rooms (per hour)	\$30

**SECTION TEN. PUBLIC WORKS. (PW)**

**A. Building Moving and Oversize/Overweight vehicle Permit.**

1. Building moving through City	\$334
2. Building moving into or within City	\$334
Pre-move inspection, the higher of actual cost or	\$334
3. Oversize/overweight vehicle permit	\$167

**B. Street and/or Easement Vacation Application**

1-300 lineal feet	\$1,045
every 100 lineal feet thereafter, per 100 LF	\$167

**C. Right-of-Way Use Permit, includes 1 inspection**

1. Individual single family homeowner applications	\$305
2. All other applications	\$620
3. Supplement plan review fee for any and all permits, per hour	\$167
4. Supplement construction inspection for any and all permits, per hour	\$138
5. Inspection outside of normal business hours (at standard Inspection rate times 1.5)	\$207
6. Weekend, holiday, and emergency call out inspection (4 hours minimum)	\$207
7. Re-inspection	\$276
8. Job start penalty fee	\$250

**D. Right-of-Way Code Variance Request, plus recording fee \***

\$334

**E. Development Review Fee**

1. Single Family	\$250
2. Short Subdivisions Construction Plans (Includes submission & 1 resubmission)	\$2,003
a. Supplemental plan review/construction service fee, per hour (for additional resubmission)	\$167
b. Construction Inspection Fee, per hour	\$138
3. Subdivisions and Commercial/Industrial Developments Construction Plans (Includes submission & 1 resubmission)	\$3,004
a. Supplemental plan review/construction service fee, per hour	\$167
b. Construction Inspection Fee, per hour	\$138

**F. Concurrency**

Trips generated:	
- If less than 10 trips	\$1,721
- If between 10 and 50 trips	\$4,938
- If between 50 and 500 trips	\$9,032
- If greater than 500 trips	\$14,479

**G. Miscellaneous Public Works Permits and Services (Same fee structure under SectionNine/Miscellaneous Fees)**

\* Recording Fee per chapter 36.198.010 RCW and as amended and K.C. Code 1.12.120 and as amended

**SECTION ELEVEN. RIGHT-OF-WAY ACTIVITY. (FI)**

Right of Way Activity Permit Fee	\$42.50
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**SECTION TWELVE. TAXICABS.**

Pursuant to King County Fee Schedule

TYPE OF FEE	2019 Fee
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**SECTION THIRTEEN. IMPACT MITIGATION.**

**School Impact Fee (FWPS RESOLUTION #2018-09):**

Single Family Residences, per dwelling unit	7,221.00
Plus City Administrative Fee @ 5%	361.00
Multi-Family Residences, per dwelling unit	19,454.00
Plus City Administrative Fee @ 5%	973.00
Mixed-Use Residential in accordance with Ordinance No. 95-249	9,727.00
Plus City Administrative Fee @ 5%	486.00

\*\*\*Ordinance No. 14-757 provides 50% reduced school impact fee within City Center Zone.\*\*\*

**Traffic Impact Fee (PW):**

**Land Use**

**A. Residential**

Single Family (Detached) per dwelling	3,999.00
Multi-Family per dwelling	2,593.00
Senior Housing per dwelling	981.00
Mobile Home in MH Park per dwelling	1,867.00

**B. Commercial - Services**

Drive-in Bank per sf/GFA	26.26
Hotel per room	2,667.00
Motel per room	2,125.00
Day Care Center per sf/GFA	21.12
Library per sf/GFA	10.52
Post Office per sf/GFA	16.02
Service Station per VFP	10,659.00
Service Station with Minimart per sf/GFA	55.96
Auto Care Center per sf/GLA	5.88
Movie Theater per seat	154.67
Health Club per sf/GFA	9.28

**C. Commercial - Institutional**

Elementary School per sf/GFA	1.86
Middle/Jr High School per sf/GFA	2.91
High School per sf/GFA	3.24
Assisted Living, Nursing Home per bed	696.00
Church per sf/GFA	2.30
Hospital per sf/GFA	4.12

**D. Commercial - Restaurant**

Restaurant per sf/GFA	17.27
High Turnover Restaurant per sf/GFA	17.39
Fast Food Restaurant per sf/GFA	38.25
Espresso with Drive-Through per sf/GFA	33.91

**SECTION THIRTEEN. IMPACT MITIGATION. (continued)**

**E. Commercial - Retail Shopping**

Shopping Center per sf/GLA	6.43
Supermarket per sf/GFA	18.69
Convenience Market per sf/GFA	34.65
Free Standing Discount Store per sf/GFA	7.76
Hardware/Paint Store per sf/GFA	3.72
Specialty Retail Center per sf/GFA	2.60
Furniture Store per sf/GFA	0.52
Home Improvement Superstore per sf/GFA	3.94
Pharmacy with Drive-Through per sf/GFA	9.94
Car Sales - New/Used per sf/GFA	9.37

**F. Commercial - Office**

General Office per sf/GFA	6.06
Medical Office per sf/GFA	11.73

**G. Industrial**

Light Industry/Manufacturing per sf/GFA	4.39
Heavy Industry per sf/GFA	3.07
Industrial Park per sf/GFA	3.89
Mini-Warehouse/Storage per sf/GFA	1.18
Warehousing per sf/GFA	1.45

**City Center Impact Fee Rates**

**A. Residential**

Multi-Family (CC) per dwelling	1,867.00
Senior Housing (CC) per dwelling	706.00

TYPE OF FEE	2019 Fee
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**SECTION THIRTEEN. IMPACT MITIGATION. (FWPS RESOLUTION #2016-10) (continued)**

<b>B. Commercial - Services</b>	
Drive-in Bank (CC) per sf/GFA	18.38
Day Care Center (CC) per sf/GFA	14.79
Library (CC) per sf/GFA	7.36
Post Office (CC) per sf/GFA	11.22
Movie Theater (CC) per seat	108.27
Health Club (CC) per sf/GFA	6.49
<b>C. Commercial - Restaurant</b>	
Restaurant (CC) per sf/GFA	12.09
High Turnover Restaurant (CC) per sf/GFA	12.17
Fast Food Restaurant (CC) per sf/GFA	26.77
<b>D. Commercial - Retail Shopping</b>	
Shopping Center (CC) per sf/GLA	4.50
Supermarket (CC) per sf/GFA	13.08
Pharmacy with Drive-Through (CC) per sf/GFA	6.96
<b>E. Commercial - Office</b>	
General Office (CC) per sf/GFA	3.64
Medical Office (CC) per sf/GFA	7.04

*GFA = Gross Floor Area*

*GLA = Gross Leasable Area*

*CC = City Center*

*For uses with Unit of Measure in sF, trip rate is given as trips per 1,000 sF*

*VFP = Vehicle Fueling Positions (Maximum number of vehicles that can be fueled simultaneously)*

**Note:** City Administrative fee of 3% will be added to the total Traffic Impact Fees charged.

**SECTION FOURTEEN. PUBLIC SAFETY. (PD)**

Photocopies, Black and White Per Page	\$0.15
Photocopies, Color Per Page	\$0.25
Scanning Per Page	\$0.15
Photograph Duplication (from film)	\$2 per photo/\$10 min
Video Duplication, Per DVD	\$25
Digital Image Duplication, Per CD	\$10
Fingerprint Card	\$10 1st/ \$3 ea add'l
Concealed Pistol License - Fees may change pursuant to State of Washington Firearms fee schedule	
Concealed Pistol License - New	\$48
Concealed Pistol License - Renewal	\$32
Concealed Pistol License - Duplicate/Reissuance	\$10
Lamination	\$5
Concealed Pistol License Late Renewal Fee	\$10
Traffic School (including Police and Court costs)	\$175

**SECTION FIFTEEN. COMMUNITY CENTER MEMBERSHIP FEES. (PARKS)**

	2019 Monthly No Contract	Monthly 1 yr Contract	Monthly 1 yr- Contract	Full Payment 1 yr Contract
<b>A. Resident</b>				
Single - Adult (18-61)	\$42	\$35	\$35	\$378
Single - Youth (3-11)	\$27	\$22	\$22	\$238
Single - Teen (12-17)	\$35	\$30	\$30	\$324
Single - Senior (62+)	\$35	\$30	\$30	\$324
Household of 2	\$67	\$55	\$55	\$594
Household of 2 Seniors (62+)	\$55	\$45	\$45	\$485
Household of 3	\$75	\$63	\$63	\$680
Household of 4	\$80	\$68	\$68	\$735
Household of 5	\$85	\$73	\$73	\$790
Household of 6	\$88	\$76	\$76	\$820
Household of 7	\$91	\$79	\$79	\$853
Household of 8	\$94	\$82	\$82	\$885
* Low Income Rate is 75%				
<b>B. Non-Resident</b>				
Single - Adult (18-61)	\$47	\$40	\$40	\$432
Single - Youth (3-11)	\$30	\$25	\$25	\$269
Single - Teen (12-17)	\$40	\$35	\$35	\$378
Single - Senior (62+)	\$40	\$35	\$35	\$378
Household of 2	\$72	\$60	\$60	\$648
Household of 2 Seniors (62+)	\$60	\$50	\$50	\$540
Household of 3	\$80	\$68	\$68	\$735
Household of 4	\$85	\$73	\$73	\$790
Household of 5	\$90	\$78	\$78	\$843
Household of 6	\$93	\$81	\$81	\$875
Household of 7	\$96	\$84	\$84	\$907
Household of 8	\$99	\$87	\$87	\$940
*Low Income is 75%				
<b>C. Corporate Membership Plan (Mobile Pass) M-F 10:00 am - 6:00 pm</b>	<b>\$25</b>			



TYPE OF FEE	2019 Fee
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**SECTION FIFTEEN. COMMUNITY CENTER MEMBERSHIP FEES. (PARKS) Continued**

D. Room Rental Fees	Rental Period	Resident	Non-Resident
Community Full Room	All Day	\$1,995	\$2,200
	4 - 8 hours	\$1,365	\$1,575
	Per hour (2 hr min.)	\$395	\$450
Two Room Combo	4 - 8 hours	\$1,000	\$1,155
	Per hour (2 hr min.)	\$260	\$300
One Room	4 - 8 hours	\$500	\$575
	Per hour (2 hrs min.)	\$160	\$185
Forest Lounge	4 - 8 hours	\$480	\$550
	Per hour (2 hr min.)	\$160	\$185
Maple Room	4 - 8 hours	\$300	\$350
	Per hour (2 hr min.)	\$75	\$95
Wedding Package		\$1,750	\$1,950
Banquet hall (4 - 8 hrs), Linens, Bridal Room (4 hrs), and Set-up			
Custom Set-up fee (1 room \$75, 2 rooms \$125, 3 room \$175)			
Kitchen with room rental (preferred caterer)		\$25/hr	\$25/hr
Kitchen with room rental (non-preferred caterer)	\$200 base fee	\$25/hr	\$25/hr
<b>E. Damage Deposit fee</b>			
Full or 2/3rd room		\$500	\$500
1 Room or Maple Room		\$250	\$250

**SECTION SIXTEEN. IT TECHNOLOGY FEES. (IT)**

In order to accommodate the high cost and need to continually replace telecommunications, data, network, hardware, and software systems caused by a continuous and rapidly changing technology environment, the technology fees shall be applied to the following transactions:

**A. Business license fees.** A fee of one dollar (\$1) per business license transaction unless the business is exempt from payment of the business license fee.

**B. Parks and recreation fees.** A fee of one dollar (\$1) per transaction for each registration for any parks and recreation program. For the purposes of this subsection, "transaction" shall mean the process of collecting and receipting fees and charges in the form of cash, check, or credit card payment for programs, services, or miscellaneous resale items offered by the parks and recreation department. The fee shall not apply to the following:

1. The fee shall not apply to registrations or transactions with a total cost less than ten dollars (\$10);
2. The fee shall not apply to drop-in transactions (such as, for example and without limitation (1) time payment for use of the weight room at Community Center).

**C.** For all other applications, permits, inspections, registrations, transactions, and approvals established under the Federal Way Revised City Code, the fee shall be established by council resolution.