



HOW TO APPLY FOR AN OVERSIZE/OVERWEIGHT ANNUAL PERMIT

1. **Complete the Oversized/Overweight vehicle permit application** (attached)
2. **Submit the application to row.permits@cityoffederalway.com with the following:**
 - City of federal way map with the expected haul routes marked.
 - List of vehicles to be used.
 - Certificate of Insurance (Min \$1,000,000.00 liability) naming the City of Federal Way.
 - Bond (Min \$ 5000.00)
Note: The director of public works may require larger bond amount or insurance if deemed necessary.

3. **Pay Application fee:**

Permit Fee Schedule 2023	
Oversized permit fee	\$ 203.00

Make checks payable to city of federal way.

4. **Permit issuance:** Please allow 72 hours to review the application and issue the permit. The permit will be valid through Dec 31 year of issue.
5. **Job Start:** Please send e-mail to row.permits@cityoffederalway.com at least **24 hours** prior to haul and provide the following information:
 - Permit number
 - Date and time of the haul
 - Route (Confirm the route has been driven and is suitable for the haul)
 - Dimensions of the haul
 If notice is not provided, **a penalty of \$307.00** will be issued
6. **Inspection Fee for outside of Normal Hours:** The city of federal way will inspect the route before and after haul so there will be inspection fee as following:

2023 Fee Schedule

After Hours Inspection*	\$252.00 per hour
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*4 hours minimum for evenings, holidays and weekends

Make checks payable to city of federal way.

If you have any question, please call (253)835-2725 or email row.permits@cityoffederalway.com



Oversize/House Move Permit Application
 DEPARTMENT OF PUBLIC WORKS
 33325 8TH AVENUE SOUTH - FEDERAL WAY, WA 98003
 PHONE 253-835-2725 FAX 253-835-2709

PW DATE STAMP	FILE#:
	PROJECT NAME/JOB NUMBER
	House Move Type Class: I II III IV

APPLICANT/ CONTACT:		PHONE(S):		
ADDRESS:		Email:		
Hauler/Contact:		L & I Contractor License # (For House move)		
		USDOT #		
		MC #		
ADDRESS:		PHONE(S):		
		Email:		
Escort Service/Contact (if applicable):		License#	Description & # of escorts	
ADDRESS:		PHONE(S):		
		Email:		
Max Overall Length:	Max Overall Height:	Max Overall Width:	Front Overhang:	Rear Overhang:
Gross Weight:	# of Axles:	Number of Trips:	Shipment Consists of:	
Moving Date(s):	Moving Time From:	AM	PM	TO: AM PM
Origin:			Destination:	
Description of Travel Route Requested:				
Street	From		To	

INCOMPLETE APPLICATIONS WILL BE RETURNED * INCLUDE ROUTE MAP, WSDOT/OTHER MOVE PERMIT & COFW BUILDING PERMIT FOR CLASS I & II MOVES

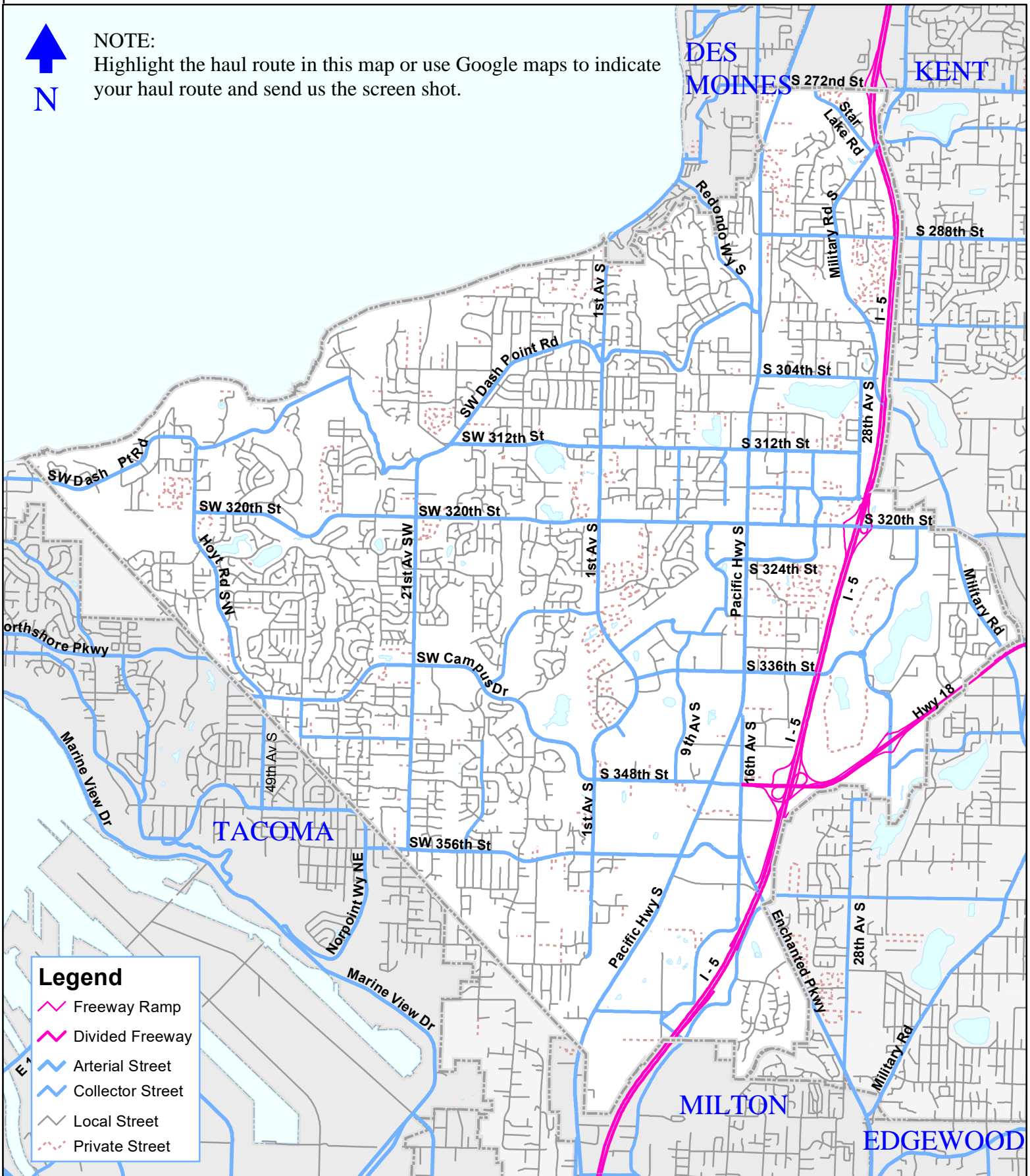
Signature:		Date:	
PW REVIEW/COMMENTS		POLICE REVIEW/COMMENTS	
PREMOVE INSPECTION BY (Class I & II)		FIRE REVIEW/COMMENTS	
Building Permit #			

City and Vicinity








NOTE:

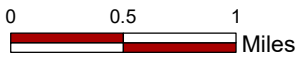
Highlight the haul route in this map or use Google maps to indicate your haul route and send us the screen shot.



Legend

-  Freeway Ramp
-  Divided Freeway
-  Arterial Street
-  Collector Street
-  Local Street
-  Private Street

Scale:



This map is intended for use as a graphical representation. The City of Federal Way makes no warranty as to its accuracy.